

1 Richmond Planning Commission

2 Regular Meeting

3 Wednesday, January 18, 2017

4 Approved Minutes

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5 **Members Present:** Brian Tellstone, Alex Brosam, Mark Fausel, Joy Reap, Clare Rock (Staff)

6 **Absent:** Marc Hughes, Sean Foley, Lauck Parke

7 **Others Present:** none

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9 Reap opened the meeting at 7:05

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11 Public Comment – n/a

12  
13 Administrative Items & Updates

14 - Approve meeting minutes – postpone until next time, add Mark F to Nov 30  
15 minutes, finish the Dec 7 minutes and redistribute.

16 - Updates

17 ○ Follow up on Jan 5 minutes – regarding the joint rec committee and trails  
18 committee meeting – Mark F is willing to volunteer to attend as a PC  
19 member. Alex B suggested coordinating efforts with the initiative about  
20 the Andrews Forestland.

21 ○ Trails – Reap reported on local efforts to create a local mountain bike  
22 chapter in Richmond, the chapter can help with managing and  
23 maintaining trails. It would be good to coordinate these efforts with other  
24 trails initiatives and the Andrews Forestland project.

25 ○ Andrews Forestland – VLT will be hosting a panel discussion on town  
26 forest management on Jan 23 at 7pm. This will follow a special meeting  
27 of the SB to determine whether the question of the town purchasing the  
28 Forestland will be added to the town meeting day ballot.

29 ○ Creamery – demolition is almost complete, developers still working on  
30 storm water and infrastructure plans, and the need to fix the pipes under  
31 the intersection.

32 ○ Public Safety Building – The Reaps attended the latest meeting to discuss  
33 ways to decrease construction costs. The cost estimate for the new  
34 building was added into the Capital Budget (estimated \$3 million.) Fausel  
35 is interested in getting back on the email list, to be able to attend future  
36 meetings. Tellstone questions the cost of the project and how much the  
37 town can afford.

38 ○ Zoning Administrative Officer Position – the decision is on hold.

39 ○ Bolton Town Plan – Bolton will be holding its first hearing soon.

40 ○ Accessory Apartment – SB approved the draft with a minor change - to  
41 add a grace period for the owner-occupied provision (i.e. if the owner or  
42 family member is not residing in one of the units then the property owner  
43 has one year to bring it into compliance. The PC should receive a copy of  
44 this amendment, from the SB at their next meeting/prior to the S hearing  
45 on Feb 6.

46 ○ Stormwater Plan – CCRPC applied for grant funds to undertake a  
47 Stormwater Plan for Richmond. Work should start this spring. This will  
48 in part fulfill a new requirement of the Municipal Road Permit (designed  
49 to decrease road stormwater run-off.)

50 ○ Legislative Update - the following bills of interest are being presented in  
51 the legislature this session:

52 ○ H.19 - notice for local development review (requiring all  
53 adjoining residents are noticed, in addition to adjoining landowners)

- 1                   ○               H.39 - state stormwater permit trigger (decreasing the
- 2                   threshold from 1 acre to 0.5 acres)
- 3                   ○               H.53 - exempting planting projects in the flood hazard area
- 4                   from municipal permits
- 5                   ○               S.21 - Study to require solar on large buildings (4,000 sf and
- 6                   larger.)
- 7                   ○               Upcoming meeting schedule – to make up for Feb 1, we will either meet
- 8                   on Feb 8 or Feb 22, Rock will let PC members know. Joint meeting with
- 9                   Sewer and Water is proposed for Feb 15. Joy Reap will not be able to
- 10                  attend the March 1 meeting. Please let Rock know if there are additional
- 11                  meeting other people cannot make it.
- 12                  ○               PC members – we may have an opening on the PC, would be great to
- 13                  have a village resident. Brosam’s appointment will expire in March, he is
- 14                  interested in continuing and will send an email to the town manger to let
- 15                  him know.

16  
17 **Town Plan – Economic Opportunity – continued discussion**

18       Discussion included the following:

- 19               - add reference to mountain biking within the Local Economy Section
- 20               - How do we address Goal II? Still need to discuss and decide
- 21               - Emphasis on promoting advanced technologies to come to Richmond and promote
- 22               tech jobs
- 23               - Should consider hosting a vo-tech school
- 24               - Question about location and scale of economic development - scale isn’t as
- 25               important as appropriate design and implementation of clear design standards to
- 26               ensure compatible design.
- 27               - Encouraging economic development in the village, i.e. on the municipal water and
- 28               sewer infrastructure, promoting revitalization of existing buildings in Jonesville,
- 29               explore hamlet (with compatible) business around Fays Corner. Maintain existing
- 30               industry around River Road. Allow for commercial/industrial along Route 2 between
- 31               cemeteries and Doggie Daycare, out of floodplain, access to 3-phase power, potential
- 32               access to municipal water and sewer, ensure views are not encroached upon, the
- 33               most important view is across the farm field. Plus ensure the RT streetscape is
- 34               desirable, and the views of development from the road.
- 35               - add "transportation Network" subsection to the "Business Support & Services"
- 36               section.

37  
38 **Adjourn**

39  
40 *Tellstone made a motion to adjourn, seconded by Fausel, all in favor. So voted.*

41  
42 The meeting ending at 9:00pm

43 Respectfully submitted by Clare Rock, Town Planner

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